

ADVERTISEMENT FOR PROFESSIONAL ADMINISTRATION PROFESSIONAL SERVICES

REQUEST FOR PROPOSAL (RFP) FOR PROFESSIONAL ADMINISTRATION PROFESSIONAL SERVICES FOR THE DISASTER RECOVERY REALLOCATION PROGRAM (DRRP) PROGRAM OF THE GENERAL LAND OFFICE (GLO)

The City of Waelder plans to apply for a Disaster Recovery Reallocation Program (DRRP) program of the General Land Office (GLO). The Disaster Recovery Reallocation Program (DRRP) is designed to utilize de-obligated and unutilized Community Development Block Grant for Disaster Recovery (CDBG-DR) funds to provide the opportunity for communities with outstanding unmet need to access remaining CDBG-DR funds. The funds are allocated through the U.S. Department of Housing and Urban Development (HUD) and therefore must adhere to federally mandated deadlines and policies.

Accordingly, the City is seeking to contract with a qualified Professional Administrator or Service Provider (individual/firm) to prepare the application and/or administer the awarded contract. These services are being solicited to assist the City in its application preparation and all project-related engineering services under the Disaster Recovery Reallocation Program (DRRP) program of the General Land Office (GLO) contract, if awarded, to support the following: The City of Waelder is considering applying for such funding to support Disaster Recovery program Infrastructure activities in the City of Waelder

Submission requirements for this proposal may be obtained from City of Waelder at the following address: City of Waelder, Melinda Caballero, Acting City Manager (830) 788-7331, (300 Highway 90 West, Waelder, Texas 78959-0427), or by email at melindac@gvtc.com.

The City shall receive proposals no later than 3:00 pm on November 15, 2024. It is the responsibility of the submitting entity to ensure that the proposal is received in a timely manner. Proposals received after the deadline will not be considered for award, regardless of whether or not the delay was outside the control of the submitting firm. The City reserves the right to negotiate with all individuals or firms that submit proposals, as per the Texas Professional Services Procurement Act and the Uniform Grant and Contract Management Standards (as amended).

Section 3 Residents and Business Concerns, Minority Business Enterprises, Small Business Enterprises, and Women Business Enterprises and related firms are encouraged to submit proposals.

The City of Waelder is an Affirmative Action/Equal Opportunity Employer.